



E. Jay Ellington  
Executive Director

Board Members  
*Anthony D. Arnold*  
*Lori Bauckman-Moore*  
*Jane Beyer*  
*Richard Berry*  
*Brenda Gardziel*  
*R. B. Thomas, Jr.*  
*Brant Wickham*  
*Duane H. York*

***Prince William County Park Authority***  
***Sign Policy Specifications***

---

The following standards apply to third-party signs installed by permit on Park Authority property. These standards are used for signs permitted under the Park Authority sign policy dated August 1, 2008, as amended by the Park Authority Board.

**Banner signs**

Banners shall be fabricated from vinyl material with a minimum thickness of 13 oz. Wind vents are recommended, and may be required depending on the individual location. Banners shall be fixed to fencing or other structures as specified in the permit via grommet and either carabiner or galvanized screw. Banners shall not exceed 15 square feet total.

**Temporary ground mounted signs**

Temporary signs installed in parks shall be constructed of corrugated coroplast or similar waterproof material, minimum thickness of 3 mills. Signs should be mounted a minimum of 2 feet off the ground. Mounting posts shall not exceed 4 feet, unless a variance is issued by the landscape architect due to topographic conditions. Total square footage is determined by the landscape architect, depending on ultimate location. Maximum size shall not exceed 24 square feet.

**Building or flush mounted signs**

Signs mounted to buildings shall be fabricated from aluminum with minimum thickness of .063" gauge or engineered wood with a ½ inch minimum thickness. All materials should be painted with waterproof paint. Mounting shall be by galvanized screw. Size is determined by available space on the intended structure and will be identified on the permit. Maximum size shall not exceed 24 square feet

NOTE: Any signs visible by vehicular traffic should be designed with appropriate sized lettering. Consult the landscape architect for letter sizes.

For additional information, refer to the sign policy document.